**Ebenezer Obaseki**

208-960 Chancellor Drive, Winnipeg Manitoba, R3T 2M1

(C) 204 292 4993, ebenibas@gmail.com

**OBJECTIVE:** Highly motivated and diligent individual who strives for excellence in whatever project or assignment he is given to undertake.

**HIGHLIGHT OF QUALIFICATIONS AND ACHIEVEMENTS**

* Good command of office suite (Word processing, spreadsheets, PowerPoint), HTML/XML, CSS, HTML5, WordPress, SQL Server, and Internet Research
* Excellent communication, interpersonal, leadership, organizational and multitasking skills
* Excellent Secretarial experience, Library organization and Time Management
* Exceptional client service, front-line customer service, strong communication skills
* Ability to prioritize and organize workload with minimal supervision

**EDUCATION**

**B.Sc Computer Science**

University of Manitoba, Canada September 2016- Present

**NIIT Certificate**

NIIT, Benin City, Nigeria November 2015- February 2016

**WASSCE** September 2009-May 2015

Greater Tomorrow Secondary School, Nigeria

**EMPLOYMENT HISTORY**

**Survey Interviewer** October 2018- November 2018

**NRG Research Group, Winnipeg, Manitoba, Canada**

* Conducted survey telephone interviews within Canada and across the world.
* Placed outbound call to consumers while assisting them in the decision to participate in important research study.
* Made follow up calls to respondents, answering any questions they had and insuring the return of research material.
* Multi-tasked using the phone while navigating through computer programs, entering information and filling out hand written paper work.

**Sales Representative** July 2018- October 2018

**JWR Research, Winnipeg, Manitoba, Canada**

* Work with a professional marketing company
* Manage day-to-day task efficiently with a primary focus on building client rapport and sales.
* Get clients to sign up for new Credit Cards
* Assume responsibility for attaining and exceeding weekly sales target.
* Assist with Credit Card Applications.
* Contribute to the latest and most effective sales strategies

**Professional Fundraiser** May 2018- July 2018

**Conquest Consulting, Winnipeg, Manitoba, Canada**

* Worked with a professional fundraising company
* Performed door to door communication with people to raise funds for children in different countries
* Solicited cash or in-kind donations or sponsorships from individual, business, or government donors.
* Contacted businesses or private individuals in order to request donations for charitable causes.

**Summer Camp Coordinator** July 2017- August 2017

**RCCG Rhema Sanctuary, Winnipeg, Manitoba, Canada**

* Developed and managed the summer camp program for a non-profit organization
* Provided care to all children ages 5-10
* Organized summer activities for the children
* Maintained good relationships with the parents of the children in the camp

**Sales Representative** May 2017-June 2017

**VOB Designs, Winnipeg, Manitoba, Canada**

* Explained available web development services to clients
* Provided pricing information to clients
* Negotiated prices with clients by informing them about available discounts

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**VOLUNTEER EXPERIENCE**

**Technical Assistant** September 2017-Present

**RCCG Rhema Sanctuary, Winnipeg, Manitoba, Canada**

* Assist church in directing worship service with the using PA system
* Working with a team on the computer projector and lighting system
* Ensuring the sound and visuals meet expectations